



**VISA PROCESSING TIME AND FEES FROM 1<sup>ST</sup> JANUARY 2025**

**1. VISAS SUBMISSION.**

**\* Applications Submitted In Person**

Visas applications are to be submitted at the Congo's Visa Centre at: **Suite 311 Epworth House, 25 City Road, London EC1Y 1AA.** Application can be submitted in person at any time between **10AM** and **2PM**. **No appointment is required**, applications are paid by **Cash** or **Bank Transfer** on the day of submission.

**\* Applications Submitted By Post:**

Applications received by post are also subject to the same procedures and timescales of applications submitted in person. Postal applications should be sent to the **Congo's Visa Centre at: Suite 311 Epworth House, 25 City Road, London EC1Y 1AA.** Fees for Postal applications are paid by **Bank Transfer ONLY** (provided upon request) please do not put Cash in the envelope and Postal orders are not accepted. **An additional £10 fee is required in order for us to send your documents back via Royal mail** Special Delivery Service. \*Prepaid Special Delivery self-addressed envelopes are not accepted\*

**2. SERVICES.**

**STANDARD SERVICE:** Allow **15 Working Days** for all Standard visas to be processed. Please be advised, any visa processed in less than the 15 working days period will be considered as an Express

**EXPRESS SERVICE:** A fee of **£50** is applied for Express Service. It takes **7 working days** for Express visas to be processed. Any time under this period will be considered as **EXTRA EXPRESS SERVICE.** Please contact the Visa Centre for further information about the Extra Express Service.

**Please note: ALL BUSINESS/CORPORATE VISA WILL INCURE AN ADDITIONAL FEE OF £120 PER TRAVELLER**

**3. DOCUMENTS REQUIRED:**

The documents required to enable us to issue a visa are as follow:

- A valid passport (Your passport Must be at least 6 months valid and must have at least two (2) unused pages)
- A complete and signed visa application form, one (1) application per applicant, and • Two (2) recent passport photograph
- An Invitation Letter (**Invitation Letter must be on an official Letter from the company or institution**);
- Two (2) copies of the **Certificat d'Hébergement** (Lodging Certificate) (**MUST be countersigned by the DGST/DCI Direction Centrale intelligence**), OR a **Hotel Reservation.**
- If you are originally from the Republic of the Congo Brazzaville, you will ONLY need to produce
  - Your valid passport, 2 recent passport photographs
  - The Visa application form, The Census form and the fees

**Travel Documents: \*\* Hotel reservations are no longer accepted for Travel Documents holders. \*\* Travel Document Holders must provide a Certificat d'Hébergement which must be countersigned by the DGSE/DCI Direction of Central Intelligence.**

**4. VISAS FEES:**

| Visa Type (Multiple Entries from 60 days)    | Number of Days | Service         | Fees | Service                      | Fees |
|--|----------------|-----------------|------|------------------------------|------|
| <b>Tourism</b>                               | 15 days        | 15 working days | £110 | 7 working days (£50 Applied) | £160 |
|  | 30 days        |                 | £155 |                              | £205 |
|  | 45 days        |                 | £175 |                              | £225 |
|  | 60 days        |                 | £195 |                              | £245 |
|  | 90 days        |                 | £225 |                              | £275 |
|  | 180 days       |                 | £345 |                              | £395 |
|  | 365 days       |                 | £605 |                              | £655 |
| Visa Type (Multiple Entries from 60 days)    | Number of Days | Service         | Fees | Service                      | Fees |
| <b>Business (£120 Applied per applicant)</b> | 15 days        | 15 working days | £230 | 7 working days (£50 Applied) | £280 |
|  | 30 days        |                 | £275 |                              | £325 |
|  | 45 days        |                 | £295 |                              | £345 |
|  | 60 days        |                 | £315 |                              | £365 |
|  | 90 days        |                 | £345 |                              | £395 |
|  | 180 days       |                 | £465 |                              | £515 |
|  | 365 days       |                 | £725 |                              | £775 |

**FOR THE 3 DAYS EXTRA EXPRESS SERVICE PLEASE CONTACT US**

**CANCELLATION**

please note that any visa cancellation or withdrawal will be subject to 50% of the total amount paid and must only be appealed within: \*12 hours for extra express service \*48 hours for express service \* 72 hours for standard service. **no refund will be issued after the aforementioned period.**

**The validity of visa starts from the applicant's date of arrival, and not from the date of issue. Applicants are advised to confirm their travel plans in line with the confirmation of their visa.**

**\*\*\* under no circumstances there will be a refund where a visa has been issued, except in the unlikely event that a mistake was entered on our part \*\*\***